



# APPLICATION FOR WATER SERVICE & Water Meter Installation

Date \_\_\_\_\_ Account # \_\_\_\_\_

Check One: **Owner**  **Rent/Lease \***

Name(s) on Billing Account \_\_\_\_\_

Owner Name(s) \_\_\_\_\_

Physical St. Address \_\_\_\_\_ or AIN# \_\_\_\_\_

Mailing/Billing Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email (optional) \_\_\_\_\_

Signature \_\_\_\_\_

\*If renting/leasing a Tenant Billing Request Form must be included with this application.

City of Athol Staff: *Tenant Billing Attached: Yes*  *No*

Account Type: Residential  Commercial  Rate: \_\_\_\_\_

Name of previous account: \_\_\_\_\_

**New Meter Installation** (if applicable): Serial# \_\_\_\_\_ Route# \_\_\_\_\_

**Water Service Availability Fee** (all new connections to city water system) **\$1,200.00**

**Water Tap Fee:** Residential/ Comm 1" \$3,750.00

Commercial 2" \$6,800.00

Tap fees may be broken out. Example of residential into \$850.00 Excavation-Labor/testing; \$2,300.00 Parts/Meter Setter Box (coil pit, saddle, setter box, etc.); \$600.00 Water Meter & Radio Node. Commercial tap fees are similar but proportionate. All depending upon level of development.

\$ \_\_\_\_\_

Note: Anything greater than 2" must be approved by council.

**Additional Extension Fee:**

(example: Boring of the road or asphalt patch etc. entire cost to goes to land owner) \$ \_\_\_\_\_

**City Approval by** \_\_\_\_\_ **Date** \_\_\_\_\_ **Paid \$:** \_\_\_\_\_

(As per Athol City Code: Title 6 Chapter 2, adopted 4/16/24) Pmt type:

## Summary of Water Rules & Regulations

- You may **NOT** turn water on or off at City’s valve.
- All work performed on the meter must be done or coordinated by the City.
- Meters remain the sole property of the City. Do not tamper with the meter.
- We recommend installing a shut-off valve between the meter & your home.
- **DO NOT BLOCK, PARK, or COVER** your meter; please keep it clear of all items and debris; at all times.
- The full text of the Athol City Code Water Use Regulations can be found in Title 6 Chapter 2.

**Billing:**

Statements are mailed at the end of each month, and are due upon receipt of bill, or no later than the 15<sup>th</sup> of the month. Late fees will be assessed as of the 16<sup>th</sup> of each month. **Rates:** All water accounts are billed according to meter reading usage:

### Water Rates / Fees

Base Rate by Category	Gallons	Rate
Residential 1 unit	12k	<b>\$54.00</b>
Residential 2 unit	24k	<b>\$108.00</b>
Residential Re-hookup Fee (When meter has been removed and asking to become active again.)		<b>\$450.00</b>
Commercial Low	20k	<b>\$90.00</b>
Commercial High	40k	<b>\$180.00</b>
Commercial Re-hookup Fee (When meter has been removed and asking to become active again.)		<b>\$950.00</b>
On/Off Water Fee (non-emergency) This may be for seasonal shutoffs, regular billing still applies.		<b>\$25.00</b>
<b>Additional Water Usage (over base rate)</b>	<b>1k</b>	<b>\$2.00</b>
<b>Late Fee</b>		<b>\$15.00</b>
Re-Connect Fee (when shut-off for no pmt)		<b>\$25.00</b>
Commercial Bulk Water Hauling Rate	1k	<b>\$6.00</b>
Commercial Bulk – Account Set-Up		<b>\$25.00</b>
Commercial Bulk – Annual Renewal Fee		<b>\$5.00</b>
Residential (Coin) Water Haulers	50 gal	<b>\$0.25</b>
Water Service Availability Fee (All new services)		<b>\$1,200.00</b>
Meter Installation - Tap Fee (Connection) 1” may be broken out depending upon level of development.		<b>\$3,750.00*</b>
Meter Installation - Tap Fee (Connection) 2” may be broken out depending upon level of development.		<b>\$6,800.00*</b>
NOTE: Anything larger than 2” must be approved by council.		<b>Case by case</b>
Extension Fee		<b>Entire cost to land/homeowner</b>

City staff are directed to take all administrative actions necessary to implement the listing of effective City fees.  
**I certify that I will conform to the rules and regulations as a condition for the use of water and I have read and am in receipt of the summary of Water Rules and Regulations.**

**Applicant Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_